

REQUIREMENTS FOR WRITING ARTICLES FOR THE COLLECTIVE MONOGRAPH FOR THE CONFERENCE "ACTUAL PROBLEMS AND INNOVATIVE TECHNOLOGIES IN THE FIELD OF CIVIL PROTECTION AND ENVIRONMENTAL SECURITY FOR THE POST-WAR RECONSTRUCTION OF UKRAINE"

O.A. Ivanenko

Abstract: 50–100 words, does not contain abbreviations that are clear from the context of the article. Font 8 pt, normal. Keywords: no more than 10 words, does not contain abbreviations that are understandable from the context of the article, are presented in the nominative case, separated by commas. Font 8 pt, normal.

Keywords: design rules, layout, style, template (up to 10 keywords).

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Keywords: design rules, layout, style, template (up to 10 keywords).

Introduction

To ensure the high quality of the collection of conference materials, authors are required to follow the rules for designing articles given in this template. The organizing committee of the conference recommends that authors prepare articles for printing using this template (just type the text of the article in it), in the MS Word environment.

Authors can use e-mail and also telefax for business correspondence and transmission to the editorial office of the text of the article and corrections during proofreading. Phone: (38)(044) 526-21-48, fax: (38)(044) 526-62-63, e-mail: ukrprog@isofts.kiev.ua

Requirements for drafting articles for the conference

The article is submitted in **electronic form** (electronic media or e-mail), as well as in hard copy in **the 1st** copy (high-quality printout on white paper). The length of the article is up to 8–12 pages. Increase in volume **only** with the agreement of a member of the Program Committee, which forms the program of the relevant section.

The file of the electronic version of the article must be in ***.rtf** or ***.docx format**. Page parameters: paper size A4 (210 × 297), mirror margins: top and bottom 2 cm.; right 1 cm, left 3 cm, header and footer 1.27 cm. The font (True type font) of the Times font (Times New Roman Cyr) is the only one, the heights are indicated below. The interline factor is single everywhere.

Both versions of the article should be provided **WITHOUT** page numbering.

At the end of the article, you must specify: 1) Contact phone number and e-mail of the responsible executor for working with the editor when preparing the article for printing; 2) The title of the article and the names of the authors in English and Ukrainian.

The sequence of placement and design of the material

UDC (according to the new classification): font 12 pt; left-justified paragraph, left indent 1.25 cm, no vertical indents.

Heading 1 (title of the article): font 14 pt, bold, upper case; paragraph with central alignment, no hyphens, no horizontal indents, vertical indents up to 40 pt, after 10 pt.

Authors' initials and surnames, font 12 pt, italics (light); paragraph with central alignment, no horizontal indents, vertical indents up to 12 pt, after 6 pt.

The abstract and keywords are provided in two languages (Ukrainian and English) : font 8 pt, normal; paragraph with width alignment, horizontal indent on the left 1 cm, right 0, vertical indents up to 6 pt, after 0 pt.

Heading 2 (section title): font 12 pt, bold; paragraph with left alignment, no hyphens, no horizontal indents, vertical indents up to 8 pt, after 0 pt. Headings of a lower level (points, etc.) in an independent paragraph are not highlighted and go through the first sentence of the text paragraph, font 10 pt, semi-bold.

The main text of the article : font 10 pt, normal; paragraph with width alignment, newline 1 cm, no horizontal and vertical indents.

Formula : 10 pt font (Microsoft Equation Editor 3.0 or Math Type formula editors are used); paragraph with left alignment, two tabs - central for the body of the formula 8.5 cm and right for the number of the formula 17 cm, no horizontal indents, vertical indents up to 6 pt, after - 6 pt. Example:

$$\frac{\partial T}{\partial t} + \frac{u}{a \cos \varphi} \frac{\partial T}{\partial \lambda} + \frac{v}{a} \frac{\partial T}{\partial \varphi} + w \frac{\partial T}{\partial z} = \frac{\delta}{c_v \rho}, \quad (1)$$

where λ – longitude, φ – latitude, z – height above sea level, $V = (u, v, w)$, a – radius of the Earth, ω – speed of daily rotation of the Earth, $F_f = (F_\lambda, F_\varphi, F_z)$.

Bibliography (Literature) : Numbering of sources according to DSTU 8302:2015 dated 01.07.2016. Font 8 pt, normal; numbered list, paragraph with width alignment, hanging indent 0.63 cm, no horizontal and vertical indents.

Literature in English (References): the list of used sources, designed in the language of the article, should be translated into English. Bibliographic references are drawn up in accordance with the requirements of Harvard style ¹.

About the authors: initials and surnames of all authors, scientific title, position, address, number of publications in domestic and foreign publications (approximately), Hirsch index, ORCID number.

Be sure to specify a mobile phone and e-mail for working with the editor.

About the place of work of the authors: full name of the institution, index, address, fax, phone, e-mail.

Graphic material (drawings, graphs, charts) must be an independent object and inserted into a Word document by the method of inserting a picture or object. The location is central with indents before and after 8 p.m. The signature under the figures is centered, font 10 pt, indentation after 8 pt. It is permissible to place the picture and the signature under it in the frame outside the field with the text wrapping around it. Files of large graphic formats for illustrations (for example, copies of high-quality screens) must be converted to a color range of no more than 256 colors.

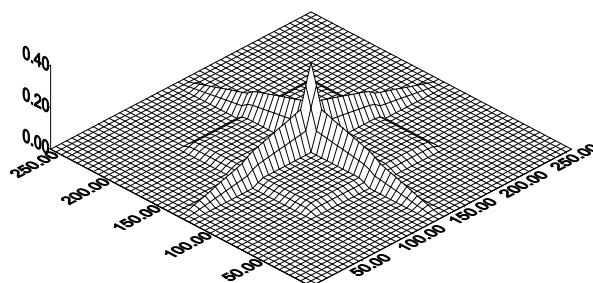


Fig. 1. An example of a drawing

The file size for transfer (*.doc / *.docx) should not exceed 1 MB.

Tables must be prepared using the standard "Table" tool built into Word. Tables are numbered in order of mention. The table number should be referenced in the text. The table number is indicated on a separate line with alignment on the right side (for example, "Table 1"). Table names are centered above the table. The minimum font size in tables is 10 pt.

Table 1.

Description of page layout

Sheet size	A4 (21cm x 29.7cm)
Internal indentation	30 mm
External indentation	10 mm
Top indent	20 mm
Bottom indent	20 mm

When referring to a formula, figure, table, or literary source, use the following designations, respectively: (1), (1, 2); Fig. 1, Fig. 1, 2; Table 1., Table 1, 2; [1], [1, 2].

Conclusions

The template provides an example of the design of materials for an article for the conference "Actual problems and innovative technologies in the field of civil protection and environmental security for the post-war recovery of Ukraine."

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¹https://web.archive.org/web/20150207094353/http://www.staffs.ac.uk/assets/harvard_referencing_examples_tcm44-39847.pdf

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